## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## INVITATION TO BID

PURCHASE REQUEST NO: 1-24-07-1300

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT		ARTICLES		U PRICE	TOTAL
Delivery Term: 10 Working Days upon receipt of P.O.							
		091	GARDEN TOOL		121	40	
1	2	pc.	Plastic Drum, 20	00L Capacity	13		
2	2	pc.	Spading Fork				
3	2	pc.	Spade				
4	2	pc.	Rake		27		
5	2	pc.	Shovel				
6	2	pc.	Garden Hose (1	/2 diameter, 50 meter	rs long)	1 -	
7	2	pc.	Hoe	2000			
PURPOSE:  X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X							

Name / Signature of Representatives

Form & Amount of Bid Security

Company Name / Business Name & Address

## INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-07-1300 DATE : July 31, 2024

PURPOSE: FOR THE SEARCH OF BEST GULAYAN SA PAARALAN 2024 IN CONNECTION WITH THE SAN

CARLOS CITY NUTRITION COUNCIL PROGRAM (CY 2024).

OFFICE: CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., August 27, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Bank Draft/Guarantee Surety Bond

(2% of ABC)

(5% of ABC)

21,000.00 :

**420.0**0 : **1,0**50.00

## TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two per by a Universal or Commercial Bank

: Two percent (2%) of the ABC (See above)

in favor of City Treasurer of San Carlos City.
b) Bank draft/guarantee or irrevocable letter of credit

issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or
authenticated by a Universal or Commercial Bank,
if issued by a foreign bank.

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE